

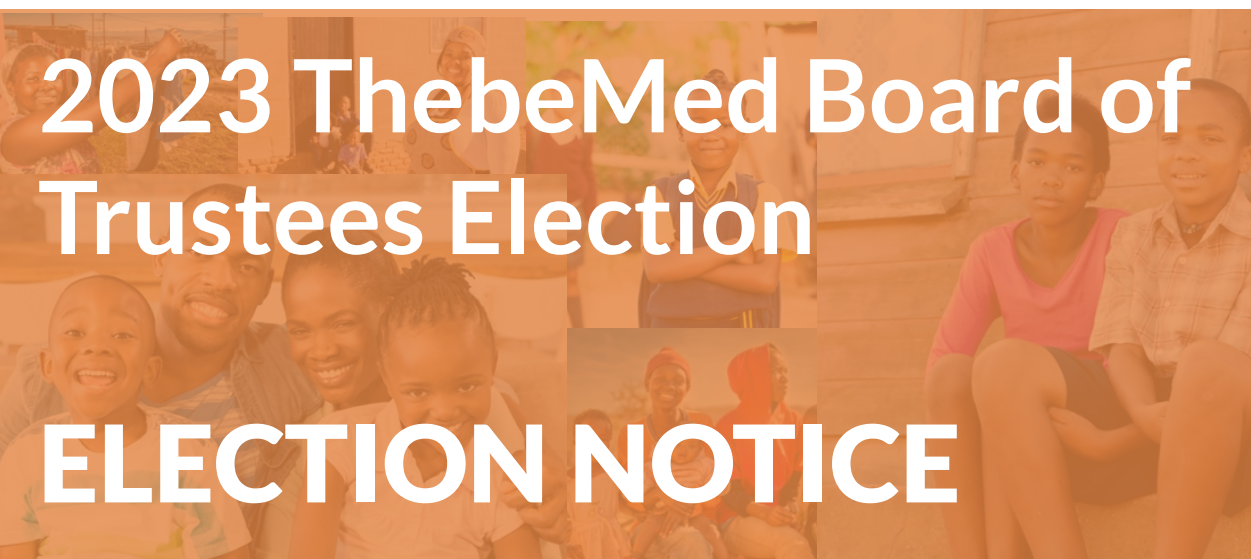


THEBEMED

MEDICAL AID SCHEME

2023 ThebeMed Board of
Trustees Election

ELECTION NOTICE



Letter from the Principal Officer.

Dear Principal Member

The tenure of the following trustees comes to an end at the 2023 AGM, resulting in two vacancies that require filling on the Thebemed Board of Trustees ("the Board"):

- Moseithe Lefu William
- Bangani Mziyanda Raymond

Mr Moseithe Lefu William and Mr Bangani Mziyanda Raymond were invited to the Board to fill casual vacancies left by Mr Mashabela Parys Pule and Mr Stephen Motobatsi Dijo, who both resigned because of capacity as a result of changes to their respective work environments.

Mr Moseithe Lefu William and Mr Bangani Mziyanda Raymond are both available for re-election.

As a result of the above, the Board has appointed The Elexions Agency (Pty) Ltd, an independent elections management company to conduct the election for the two member trustees. They will be responsible for the election process, which process includes the nominations phase, vetting and the voting phase. The election will take place between March and June 2023. Only principal members in good standing as at 20 March 2023 will be able to participate in the election. Attached to this notice is the Election Notice, Nomination Form and CV Form.

The EleXions Agency will ensure that the election is: The EleXions Agency will ensure that the election is:

- free and fair and without prejudice, and
- is conducted in a manner that is in keeping with the registered Rules of Thebemed and the Medical Schemes Act No. 131 of 1998.
- Affords all eligible members an opportunity to elect Trustees that are in good standing and vote via secret ballot at the AGM.

The scheme's Auditors will oversee the counting of votes and certify the outcome.

It is your right to propose a nominee and vote at the AGM. Your participation is essential to ensure a Board of your choice.

Regards



Adv. Gugulethu Tlali
PRINCIPAL OFFICER

30 March 2023

The Election Process Explained

The election process comprises three phases:

- **Nomination Phase;**
- **Vetting & Objections Phase;** and
- **Voting & Results Phase.**

The **Nomination Phase**, which ends on Friday 05 May 2023, entails the putting forward of names of suitable nominees to become candidates for election as Trustees from amongst the ranks of members.

Voting will take place at the Annual General Meeting (AGM) on 29 June 2023 where members will be able to vote manually and via web for those attending virtually. Details will be shared closer to the time.

number, contact number, email address, signature and date. By signing this section, the nominee declares acceptance of their nomination and that you are not disqualified from becoming a Trustee as per Rule 18.1.2 summarised in section 12 below. By signing, you further commit to complete and furnish the attached Disclosure and CV Forms and to have your credentials vetted.

- c. Section 3** must be completed by a **Secunder** who supports the nomination of **b.** above and must complete his/her name, ID and the Thebemed membership number and sign the form.
- d.** For a nomination to be valid, it must be completed in full and **MUST** be made on the attached original Nomination Form and accompanied by the following:

- A completed CV Form (**NO LONG CVs**);
- ID size photograph (preferably electronically).

Phase 1: Nomination of Candidates – 30 March to 05 May 2023

1. Only **principal members** in **good standing** with the Scheme as at 20 March 2023 are eligible to participate in the election.
2. A principal member wishing to stand as a candidate must be nominated by a **Proposer** and supported by **one other** member of the Scheme, a **Secunder**.
3. Nominations must be submitted using the official nomination form accompanying this notice and must be completed as follows:
 - a. **Section 1** of the nomination form must be completed by a principal member in good standing making the nomination (**Proposer**) by writing down your own full names, ID number, Thebemed membership number, contact number, email address (if applicable), signature and date.
 - b. **Section 2** of the nomination form must be completed by the **Nominee** (person being proposed) by writing his/her full names, ID and Thebemed membership

4. **PLEASE NOTE:** No principal member may complete more than one section of the attached Nomination Form. You cannot nominate yourself.
5. Completed Nominations Forms must reach The Elections Agency Returning Officer by no later than 12h00 noon on Friday 05 May 2023 as follows:
6. Note that a Nomination Form **will be invalid and will not be considered if:**
 - The form is returned after 12h00 noon on Friday 05 May 2023; and/or
 - The form is sent to any other address than the address particulars provided above; and/or
 - The forms are given to Medical Support Consultant (MSC); and/or
 - The forms are not completed correctly and in full.
7. Should a form not be accompanied by a photo or CV Form and the nominee qualifies, only their name and surname will appear on the ballot paper.
8. Upon nomination closure, the Returning Officer shall scrutinise all nominations received in order to determine their **eligibility** and vet all nominees in



terms of the Scheme Rules and inform all nominees of the outcome of the nomination process.

9. The CV Form will assist in developing a **CV Booklet** from which members will be able to familiarise themselves with the credentials of the candidates in order to make an informed choice.
10. It needs to be stressed that nominating persons for election and voting are two distinct and different processes. The one leads and informs the other.

Nomination Criteria

11. Who is eligible to stand as a candidate?

The Rules provide that only principal members that are in **good standing as at 20 March 2023** and are not suspended by the Scheme are **eligible** to stand for election.

12. Who is NOT eligible to stand as a candidate in line with Rule 18.1.2:

- a. A person under the age of 21 years;
- b. A director, employee, officer, consultant, contractor, partner, representative or agent of the administrator of the Scheme or of a controlling or subsidiary company of the administrator;
- c. A person, including a legal person, associated with the administrator of the Scheme or of a controlling or subsidiary company of the administrator;
- d. The principal officer of the Scheme;
- e. A director, employee, partner, representative or agent of an actuary, consultant, broker or intermediary of the Scheme or of any controlling or subsidiary company of an actuary consultant, broker or intermediary of the Scheme;
- f. A person, including a legal person associated with an actuary, consultant, broker or intermediary of the Scheme or of a controlling or subsidiary company of any actuary, consultant, broker or intermediary of the Scheme;

- g. The auditor of the Scheme,
- h. A broker.

In addition, anyone in contravention of the Medical Schemes Act No. 131 of 1998.

The Board of Trustees has the important responsibility of ensuring the proper and sound management of the Scheme in terms of the Rules and in the best interests of the members. It is important that members elect trustees who are honest, appropriately skilled and can execute their duties effectively and efficiently as Trustees when representing members of Thebemed. Members of the Board of Trustees must have attributes such as discipline, accountability, be responsible, independent and transparent. They must take all reasonable steps to avoid conflicts of interests and act with impartiality in respect of all members.

Your attention is drawn to section 57(1) of the Medical Schemes Act which provides that:

“Every medical scheme shall have a Board of Trustees consisting of persons who are fit and proper to manage the business contemplated by the medical scheme in accordance with the applicable laws and the rules of such medical scheme”.

Further, section 57(3) of the Medical Schemes Act which provides that **“A person shall not be a member of the Board of Trustees of a medical scheme if that person is –**

An employee, director, officer, consultant or contractor of the administrator of the medical scheme concerned, or of the holding company, subsidiary, joint venture or associate of that administrator; or A broker”.



Phase 2: AGM Voting Phase – Thursday 29 June 2023

1. Voting will take place at the AGM prior to the commencement of the proceedings from 08h00 to 10h00.
2. Members will receive a Final List of Candidates after the vetting and objections to candidates' names is concluded.
3. Detailed information on the voting process will be contained in a **Voting Information Pack** that will be sent to all principal members closer to the time.
4. Only names of successful candidates will be placed on the ballot paper in alphabetical order by surname first. In addition, biographies of all candidates together with those that would have submitted photographs will appear in a CV Booklet for members to familiarise themselves with the credentials of each candidate in order to make informed choices.
5. The ballot paper will have the necessary security features in order to prevent electoral fraud at all.
6. The Voting Information Pack will comprise the following:
 - a. A Final List of Candidates with voting instructions;
 - b. A CV Booklet containing a summary of all the biographies of all candidates that would have submitted their CV forms.
7. Members will be able to vote **manually** at the AGM and **electronically via web for those attending virtually**. In order to vote, members are required to bring their IDs and Thebemed membership cards.

ELECTION ENQUIRIES

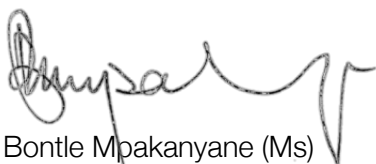
Members must direct all their election related queries to:

The Returning Officer at The Elexions Agency as follows:

Shared Call Number – 010 446-0543

Email: thebemed2023@electionsagency.co.za

Fax – 086 678 4123



Bontle Mpakanyane (Ms)
THE RETURNING OFFICER
The Elexions Agency (Pty) Ltd
30 March 2023